

GARDEN CENTER CUSTOMER SERVICE



CORE CAPABILITIES:

- Customer and quality focus
- Effective communication skills (both verbal and written)
- Problem solving skills
- Team player
- Positive attitude
- Responsibility and dependability



JOB DUTIES:

- Work with the Garden Center Manager to perform daily operations.
- Assist customers in finding plants and materials.
- Perform cash register transactions for plants and materials.
- Assist in organization / maintenance of plants and materials in the nursery.
- Assist in organizing and preparing plants and materials for scheduled jobs.
- Unload deliveries / tag merchandise / maintain displays
- Load plants, mulches and other bulk materials using loading equipment.
- Ensure that all work activities are carried out in a safe and efficient manner.
- Communicate with customers and fellow staff in a polite and courteous manner



REQUIREMENTS:

- High School Diploma, GED or equivalent is preferred.
- Retail sales experience is preferred.
- Some knowledge of plants and plant care \ landscape material is preferred.
- Comfortable and competent using computers and technology.
- Must be a self-starter and be able to work independently and as a team member.
- Effective communication skills (both verbal and written).
- Must have reliable transportation.
- Must be willing and able to operate equipment if needed.
- Ability to work in a fast paced environment.
- Work outdoors in various conditions including heat and humidity, rain, and cold.
- Must have weekend availability