



Beauty & Function
...by design

Nursery Manager

The Nursery Manager is responsible for overseeing all on-site aspects and daily operation of the yard and nursery

Core Capabilities:

- Customer and quality focus
- Effective communication skills (both verbal and written)
- Problem solving skills
- Team player
- Positive attitude
- Responsibility and dependability
- Honesty and integrity
- Respectful to co-workers and customers

Job Duties:

- Manage the execution and quality of yard / nursery projects, planning efficient labor and equipment requirements and materials to ensure completion of job(s)
- Operate various tools and equipment, including: heavy equipment, chainsaws
- Operation, maintenance and repair of irrigation system
- Direct the care of trees, shrubs, and perennials using proper techniques
- Organize and maintain all plants and materials in the yard and nursery
- Organize and prepare plants and materials for scheduled jobs
- Prioritize work and schedule projects accordingly
- Perform deliveries, pickups, and assist crews as needed
- Supervise the day to day work activities in the nursery
- Work with staff to maintain quality, efficiency, and meet deadlines
- Inspect all work for quality to eliminate the need for re-work
- Complete and submit all required paperwork on a daily basis.
- Ensure that all work activities are carried out in a safe and efficient manner
- Employee training
- Communicate with customers and staff in a polite and courteous manner

Requirements:

- High School Diploma, GED or equivalent
- Minimum of 3 years' experience in the landscape/construction industry
- Capable of irrigation management, repair and installation
- Capable of operating equipment and tools in a safe and responsible manner
- Plant knowledge and identification, and experience in plant care
- Effective communication skills (both verbal and written)
- Knowledge of plants and plant care \ landscape materials

- Must possess or obtain a valid chauffer's driver's license – preferably a CDL Class A
- Speak, read, and write English
- Carry and use a smart phone or data-enabled device
- Ability to lift a minimum of 35 lbs. repeatedly through an entire work shift
- Ability to work in a fast paced environment
- Work near heavy equipment and other vehicles on a regular basis
- Work outdoors in various conditions including heat and humidity, rain, and cold
- Flexible working hours including occasional weekend work