



Beauty & Function
...by design

Lawn Maintenance Foreman

Summary:

The Grounds Maintenance Foreman is responsible for performing work tasks in order to manage the timely completion of grounds maintenance service contracts. The grounds maintenance foreman will supervise a crew of laborers and operate a variety of tools and equipment to carry out specified job tasks and provide daily progress reports on job time and cost data.

Core Capabilities:

- Customer and quality focus
- Effective communication skills (both verbal and written)
- Problem solving skills
- Team player
- Positive attitude
- Responsibility and dependability
- Honesty and integrity
- Respectful to co-workers and customers

Job Duties:

- Plan and manage labor, equipment and materials to complete daily objectives
- Cut grass, trim edges, blow trimmings, fertilize and perform other lawn care duties
- Weed, prune, trim trees, and plants
- Spray and dust areas to control insects and or weeds
- Operate power equipment including lawn tractors, lawn mowers, line trimmers, blowers, hedge trimmers, pruning saws, sod cutters, chain saws, and snow blowers
- Supervise the work of crew members for proper safety, quality, and productivity
- Inspect all work for quality to eliminate the need for return visits and/or re-work
- Train crew members on proper and safe job methods
- Complete and submit all required paperwork on a daily basis
- Maintain and enforce standards for assigned trucks, equipment, jobsites, and shop
- Comply with all company policies and regulations
- Communicate with customers in a polite and courteous manner

Requirements:

- High School Diploma, GED or equivalent
- Minimum 3 years' experience in the landscape/grounds maintenance industry
- Capable of operating required equipment and tools
- Effective communication skills – must be able to carry out verbal instructions, read labels and signs, complete daily reports to office and/or customers

- Knowledge of materials, methods, tools and equipment required for projects
- Ability to work both independently with little supervision, and as part of a team
- Possess or obtain a valid Pesticide Applicators License (endorsements 3A, 3B, and 6)
- Must possess a valid driver's license with a Chauffeur's or CDL rating.
- Carry and use a smart phone or data-enabled device for communication
- Ability to lift a minimum of 35 lbs. repeatedly through an entire work shift
- Work outdoors in various conditions including heat and humidity, rain, and cold
- Flexible working hours including occasional weekend work